



Role: Junior Project Engineer

Experience: Maximum 1 Year

Location: Imphal, Manipur (*Will include frequent travel to other locations in the North-East*)

Remuneration: INR 3,21,600 per annum. (Gross CTC – subject to deductions)

Accommodation & Travel: To be provided by the organisation as per internal policy

JOB DESCRIPTION

Sunbird Trust is looking for a dedicated Project Engineer to assist with the scheduling, planning, forecasting, resourcing, and managing technical activities to ensure project accuracy and quality. The Project Engineer is responsible for the engineering and technical disciplines of ongoing projects and will establish inspection criteria for the proper implementation of all the elements of a project.

They should have the ability to work with multiple discipline projects and demonstrate excellent project management and supervision skills. They should also have excellent organizational, time management, leadership, and decision-making skills.

Roles & Responsibilities:

- Conducting initial recce to understand the scope of a project in various locations
- Assist the GM and COO in designing a project proposal which will include structural drawing and designing.
- Cost estimation and budgeting for projects in well-planned phases for implementation and ensuring appropriate materials are available.
- Creating accurate project specifications.
- Providing technical advice and suggestions for improvement on particular projects.
- Preparing, scheduling, coordinating, and monitoring assigned engineering projects
- Designing infrastructure using the help of local resources most efficiently and sustainably as possible
- Negotiating with suppliers and vendors to ensure the best contracts.

- Interacting with project partners, interpreting their needs and requirements, and representing them in the field
- Performing quality control tasks on budgets, schedules, plans, and personnel performance and reporting on the project's status
- Reviewing the engineering tasks and initiating the necessary corrective actions
- Creating frameworks to measure the project's metrics and data collection
- Ensuring the project's compliance with the applicable codes, practices, policies, performance standards, and specifications

Qualifications:

- A bachelor's degree in civil engineering or architecture
- Maximum 1 years' field and project planning experience.
- Completed courses on AutoCAD, Excel estimation, Revit, or Sketchup.

Qualifications also include:

- Excellent computer literacy and knowledge of design and visualization software.
- The ability to work with multiple discipline projects.
- Excellent project management and supervision skills.
- Excellent organizational, time management, leadership, and decision-making skills.
- Strong written and verbal communication skills.
- Knowledge of applicable codes, policies, standards, and best practices.

Desired Skills:

- Team Player
- Flexibility and adaptability
- Ability to work with tight deadlines
- Great leadership and organizational skills.

Application Process:

1. Preliminary screening of profile
2. Pre-work related to the role

2. Personal Interview

HOW TO APPLY?

Send us your cover letter and CV at aliasgar.janjali@sunbirdtrust.com ,
lupeshor.singh@sunbirdtrust.com , malemthaba.k@sunbirdtrust.com to apply.