connect@sunbirdtrust.com

080 - 25462599

#43, Ground Floor, 2nd Cross,
Vivekanandanagar, Maruti Sevanagar
Bangalore -560033

www.sunbirdtrust.com

Sunbird Trust
PEACE THROUGH EDUCATION

Title: Project Engineer
Experience: 3 - 4 Years (Minimum 3 years of field and project planning experience)
Location: Manipur
Reporting to: Chief Executive Officer
Compensation: INR 4,80,000 - 5,40,000 (CTC)

About Sunbird Trust

Established in 2014, Sunbird Trust is a non-religious and apolitical not-for-profit organization working in remote and conflict-affected parts of North East India with the motto of 'Peace through Education'. It facilitates physical and financial access to education by building schools and hostels and providing child sponsorships. It engages with local communities in livelihood development and fostering peace, thus helping build bridges between people here and their countrymen elsewhere in India. A summary of some key achievements is as follows:

- Positively impacted over 4,00,000 people through its various programs, including education, community engagement, and relief work.

- Sponsors the education of over 12,000+ children in 114 partner institutions in 6 NE states of Manipur, Nagaland, Assam, Meghalaya, Sikkim, and Arunachal Pradesh

- Built 14 Schools and 22 Hostels

- Team of 52 professionals including Teach for India, Azim Premji University Graduates and Gandhi Fellows

- Selected among the Top 100 NGOs across India for the EdelGive Fund Award (2022-24)

- Featured in the "Top 10 Stories of Change (2022-23)" an annual 'Stories of Change: Case Study Challenge' competition by Azim Premji University

- Achieved accreditation as a "Great Place to Work" since September 2023

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Job Description

Sunbird Trust is looking for a dedicated Project Engineer to assist with the scheduling, planning, forecasting, resourcing, and managing technical activities to ensure project accuracy and quality. The Project Engineer is responsible for the engineering and technical disciplines of ongoing projects and will establish inspection criteria for the proper implementation of all the elements of a project.

They should have the ability to work with multiple discipline projects and demonstrate excellent project management and supervision skills. They should also have excellent organizational, time management, leadership, and decision-making skills.

Roles & Responsibilities

- Conducting initial recce to understand the scope of a project in various locations.
- Designing project proposals.
- Cost estimation and budgeting for projects in well-planned phases for implementation.
- Preparing, scheduling, coordinating, and monitoring assigned engineering projects.
- Designing infrastructure leveraging local resources in the most efficient and sustainable manner possible.
- Formulating project parameters and assigning responsibilities to employees and monitoring the project team.
- Interacting with various stakeholders at partner schools, interpreting their needs and requirements, and representing them in the field.
- Performing quality control tasks on budgets, schedules, plans, and personnel performance and reporting on the project's status.
- Reviewing the engineering tasks and initiating the necessary corrective actions.
- Developing specifications for the project's needed equipment.

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- Creating frameworks to measure the project's metrics and data collection.
- Ensuring the project's compliance with the applicable codes, practices, policies, performance standards, and specifications.

Qualifications

- Bachelor's degree in Civil Engineering or Architecture
- Minimum 3 years of field and project planning experience
- Completed courses on AutoCAD, Excel estimation, Revit, or Sketchup

Skill Requirement

- Proficiency in design and visualization software, with strong computer literacy
- Ability to manage and coordinate multidisciplinary projects effectively
- Expertise in project planning, execution, and team supervision
- Strong organizational, leadership, time management, and decision-making abilities
- Excellent written and verbal communication skills
- Thorough knowledge of relevant codes, policies, standards, and industry best practices

Application Process

1. Preliminary screening of profile
2. Pre-Work
3. Personal Interview
4. Reference checks

HOW TO APPLY?

Click on the link to apply: https://forms.gle/fhiBoYadapZ4kZ9g9